



County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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SHERYL L. SPILLER
Acting Director

May 17, 2012

TO: Each Supervisor

FROM: Sheryl L. Spiller, Acting Director

Board of Supervisors

GLORIA MOLINA

First District

MARK RIDLEY-THOMAS

Second District

ZEV YAROS LAVSKY

Third District

DOUG KNABE

Fourth District

MICHAEL D. ANTONOVICH

Fifth District

SUBJECT: EXECUTION OF AMENDMENTS TO RE-ALLOCATE FUNDS AND DELETE UNNECESSARY INSURANCE PROVISION FOR THE FOOD STAMP (CALFRESH) APPLICATION ASSISTANCE SERVICE CONTRACTS FOR THE REMAINDER OF FISCAL YEAR 2011-12

This is to notify your Board of the execution of Amendments to 18 Food Stamp (CalFresh) Application Assistance Services contracts with Community-Based and Faith-Based Organizations (CBO/FBOs), under Board-delegated authority.

The CBO/FBOs assist potentially eligible CalFresh applicants in completing the CalFresh application and providing it to the Department of Public Social Services (DPSS). Contractors are paid \$40 for each application which is accompanied by full documentation and approved by DPSS.

The Amendments will re-allocate funds to increase/decrease contract amounts for 14 of 18 CBO/FBOs to allow the Department to maximize funding for Fiscal Year 2011-12. The remaining four CBO/FBOs will retain existing funding levels. The 18 Amendments will also remove the sexual misconduct liability insurance provision as it was determined to be unnecessary by CEO/Risk Management for this type of service.

On June 9, 2010, your Board approved a recommendation granting the Director delegated authority to execute contract amendments to increase or decrease allocations to these organizations, re-allocate funds, or extend the term of the contract for an additional year. The Amendments were cleared and approved as to form by County Counsel.

If you have any questions or require additional information, please contact me at (562) 908-8383, or your staff may contact Michelle Callahan at (562) 908-8622.

SLS:GA: rje

cc: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors
Deputy Chief Executive Officer